MEETING NO.: 02
MEETING TYPE: Oaks Mardi Gras Ball
MEETING DATE: 9/18/16
MEETING TIME: 4:30PM

MEETING LOCATION: Matthew & Celeste’s House

**ATTENDEES:**

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| **NAME OF ATTENDEE** | **NAME OF ATTENDEE** |
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**OPEN ISSUES / OLD BUSINESS**

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| **ITEM #** | **START DATE** | **ISSUE / TASK / DISCUSSION** | **B.I.C.** | **NOTES / COMMENTS / STATUS** |
| 1 | 7/24/16 | Brief new attendees on previous meeting | Celeste |  |
| 2 | 7/24/16 | Confirm proposed ball date Saturday, January 28thTime: 7pm – 12amCost: $250 per table (8 people) $35 per person | ALL | Need to confirm with Anatole if date is still available |

**NEW BUSINESS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item #** | **START DATE** | **ISSUE / TASK / DISCUSSION** | **B.I.C.** | **NOTES / COMMENTS / STATUS** |
| 1 | 9/18/16 | Establish Bank Account Info for Ball* Account Name: **Krewe of Oaks Mardi Gras Ball**
* Designated Account Holders

**1. Celeste Gross****2. Ashley Montagnino****3. Sharon Landry****4. Jayne Blackwell** | ALL | Krewe of Oaks Ball Planning committee needs to establish separate Tax ID & setup new banking account for the purpose of collecting & allocating funds for the Mardi Gras Ball |
| 2 | 9/18/16 | Community Center Reservation* Books open Monday, Oct 3rd
* $250 at booking (Matthew & Celeste will pay booking cost)

**Venue Chairperson: Taylor Sarradet****Decoration Co-Chairs: Amanda Gross/Erin Gross** | ALL | Volunteers for Sign up today:1. Megan Sarradet
2. Taylor Sarradet
3. Margarite Montagnino
4. Scott Gaudin
5. Debbie Schexnaildre
6. Celeste Gross
7. John Blackwell

Taylor will make contact with Anatole on max # of tables & setup placement. |
| 3 | 9/18/16 | Tickets* Printing suggestions

**Ticket Chairperson: John Blackwell****Ticket Committee: Celeste Gross, Ashley Montagnino, *(Margarite Montagnino & Cindy Landry – need to verify)*** | ALL | Date to begin selling tickets?John will begin researching printing companies & wrist bands for pricing. |
| 4 | 9/18/16 | Advertising & Promoting**Advertising Chairperson:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Sponsorship Co-Chairs: Ashley Montagnino/Sharon Landry** | Ashley | Flyers, social media, etc. |
| 5 | 9/18/16 | Entertainment Discussion**Entertainment Co-Chairs: Walt Braud/Bennett Saia** | Walt/ Bennett | SuggestionsWalt has soft booked band Nik L Beer. Need to get cost & deadline on deposit. |
| 6 | 9/18/16 | Email Update for October Meeting?We will have a face to face meeting for October to begin locking down bands, ticket sells, etc. | Celeste | Next meeting Tuesday, October 11th @ 6pm |
| 7 | 9/18/16 | ~~Next Meeting~~ | ~~ALL~~ | ~~Proposed:~~~~Wednesday, November 2~~~~nd~~ ~~@ 6pm~~~~Sunday, November 6~~~~th~~ ~~@ 2:30pm~~ |
| 8 | 9/18/16 |  |  |  |
| 9 | 9/18/16 |  |  |  |
| 10 | 9/18/16 |  |  |  |

NOTES:

END OF MEETING

***Attendee List:***

